

Museum of San Carlos History
533 Laurel Street
San Carlos, CA 94070
650-802-4354

Fee Schedule

Deposits and Fees

- Fees are \$50 an hour (including set up and clean up) for all events, and \$30 a hour for non-profits. Note: proof of non-profit status may be required.
- A mandatory janitorial deposit of \$100 is required for all Museum rentals. There is also a mandatory security deposit of \$200. Both deposits are refundable.
- The City of San Carlos and the Museum of San Carlos History require proof of insurance for any event in the amount of \$1,000,000. Renter assumes all risk and assumes sole responsibility for their event.
- Deposit is due when reservation is made, or within 14 days of the event. Deposit will be refunded in full, approximately 2-3 weeks after event, if facility is left clean and undamaged and the use policy is followed.
- Rental fees are due no later than one week before the event. If event is booked within one week of date, deposit and rental fee are due in full at time of reservation.